# MOAPA BAND OF PAIUTES



MOAPA RIVER INDIAN RESERVATION P.O. BOX 340 MOAPA, NEVADA 89025 Telephone (702) 865-2787 Fax (702) 865-2875

# JOB ANNOUNCEMENT

Title: Transporter - TERO Position Tribal Member

Supervisor: or Descendants Only

Salary: Director of Tribal Government Operations

Shift: \$12.00

Part-Time (on-call)

Opens:

Closes: February 13, 2019

When Filled

## Job Summary:

Transport Native American clients, upon request, to area medical appointments within the tribal service area.

#### Duties:

- Communicate Medial Transportation Polity to tribal community members.
- Be on call for transporting clients when necessary to fill in for Transporter who is not available.
- Keep current on schedule as needed.
- Confirm each transportation request, either by phone call or home visits.
- Other duties as assigned.

## Responsibilities:

- Safely transport patients to and from medical appointments.
- Ensure patients have proper documentation before transporting.

## Requirements:

- Must be over 21 years of age.
- Must be insurable through tribal insurance.
- Must possess a valid driver's license and have a clean driving record.
- Must complete first aid training and CPR training and become certified.
- Must be able to follow verbal and written instructions of supervisor.
- Must be able to maintain confidentiality at all times.
- Must be dependable
- Must pass a pre-employment alcohol/drug screening.